



# Jitender Singh

## Certified Fraud Examiner | Due Diligence Professional

✉ [jsingh2k17@gmail.com](mailto:jsingh2k17@gmail.com) ☎ +917042352739 📍 Delhi, India 📅 16 Dec 1995  
in <https://www.linkedin.com/in/jitender-singh-9b4907157>

### Profile

As a Certified Fraud Examiner (CFE) with over three years of experience, I specialize in Fraud Investigations, Investigative Due Diligence, and Compliance. I possess extensive expertise in anti-corruption legislations such as the FCPA, UKBA, and Anti-Money Laundering regulations. With a strong foundation in fraud prevention, detection, and investigation techniques, I distill complex information into actionable insights for businesses, ensuring regulatory compliance with integrity and transparency. Currently serving as a Senior Analyst and Quality Analyst at Neotas, I am dedicated to maintaining the highest standards in navigating the ever-evolving landscape of regulatory requirements.

### Professional Experience

#### Neotas

##### Senior Analyst

Jan 2023 – present | Delhi, India

- Conducted comprehensive investigations utilizing various databases and sources, producing detailed reports.
- Produced tailored intelligence reports based on multi-source data analysis.
- Analyzed open-source intelligence to identify threats and vulnerabilities.
- Demonstrated leadership by managing projects, meeting deadlines, and tracking assignments.
- Conducted extensive research using open and covert sources, accessing databases and tools like PiPI, Lexis Nexis, and Comply Advantage.
- Utilized social media and dark web sources to identify behavioral risks and threats.
- Managed pre-sales project tracking gun traders in the UK using social media and dark web sources.
- Developed expertise in background checking, including court records, company records, and regulatory filings.
- Possessed comprehensive knowledge of regulatory frameworks such as AML, BSA, UK Bribery Act, and FCPA.
- Implemented ongoing monitoring processes for clients and flagged noteworthy issues for investigation.
- Assisted in developing and improving due diligence processes within the organization.
- Conducted various checks, including sanction screening, court checks, and PEP checks to ensure compliance.

##### Quality Analyst (Reviewer)

Jan 2021 – present | Delhi, India

- Developed and maintained meticulous quality assurance procedures, ensuring highest research and report standards.
- Collaborated with management to provide training on improved processes, ensuring consistent quality across the organization.
- Utilized tools like Maltego for link analysis and visually impactful charts, delivering comprehensive insights to clients.
- Led process improvement initiatives, defining report scopes and enhancing research quality and impact.
- Conducted thorough analyses of research and reports, leaving no room for missed information.
- Leveraged diverse sources like Lexis Nexis, Comply Advantage, and regulatory records for comprehensive investigations.
- Conducted due diligence on high-profile individuals, delivering critical insights to mitigate risks.
- Conducted testing and provided feedback for effective product roll-out, optimizing for client preferences.
- Mentored new recruits, offering training, guidance, and support for their growth and development.

##### Intelligence Analyst

Feb 2020 – Jan 2021 | Delhi, India

- Performed Social Media Screening to proactively identify potential behavioral risks and mitigate them.

- Utilized Maltego for efficient link analysis and pivoting in external environments, streamlining the investigative process.
- Demonstrated a comprehensive understanding of GDPR regulations and ensured compliance with legal requirements during investigations.
- Conducted in-depth research on subjects, utilizing various databases and digital platforms to gather information on their background, activities, and presence online.
- Employed advanced techniques to uncover and analyze data, leveraging cutting-edge tools to provide accurate and actionable insights to clients.

### Erum, Engineering Intern

Sep 2018 – Oct 2019 | Noida, India

- Created engineering documentation for manufacturing processes, equipment specifications and change notices.
- Inspected all machines and equipment and provided necessary repairs.
- Investigated and proposed corrective actions for quality issues.
- Determined root causes of failures and recommended changes in designs, tolerances or processing methods.
- Reported variance reports for production orders.
- Identified risk mitigation actions to reduce injuries, accidents and hazards in production environment.
- Communicated with other team members to enhance process and performance.

## Skills

### Investigative Research

Experienced in meticulous investigative research, delivering valuable insights through analytical thinking and diverse investigative techniques.

### Fraud investigations

CFE-certified professional skilled in fraud investigation, utilizing comprehensive techniques to uncover fraudulent activities, gather evidence, and build strong cases.

### Interviewing

Skilled in conducting strategic interviews as a Certified Fraud Examiner (CFE), adept at extracting crucial information and gathering evidence for effective fraud investigations.

## Awards

### Extra Miler Award, Neotas

2021

Recipient of the Extra Miller Award for achieving the highest number of cases delivered in 2021.

## Education

### ACFE, Certified Fraud Examiner (CFE)

2023

Dr. A.P.J. Abdul Kalam Technical University,  
Bachelor of Technology - BTech, Mechanical Engineering

2018 | Uttra Pradesh, India

## Organizations

ACFE, Associate Member

USA

## Declaration

I affirm that the information enclosed within this resume is a genuine reflection of my qualifications, experiences, and achievements. With utmost sincerity, I assure you of the accuracy, integrity, and completeness of the details provided. I am cognizant that any misleading or incomplete information may jeopardize my candidacy.

**Jitender Singh**  
Delhi